

# WILLASTON NEIGHBOURHOOD PLAN COMMITTEE

## MINUTES OF MEETING HELD ON TUESDAY 18<sup>TH</sup> AUGUST 2015

**Present:** Maurice Jones, Shirley Brazier (Minutes), Anna Cutts, Ann Jones, Colin Todd, Keith Ward

**Apologies:** Craig Bailey, Martin Langhorn, Wayne Lewis

### **Minutes of Meeting held on 18<sup>th</sup> August.**

Amendment to point 3.3 – Maintenance of Green Gap to change to Maintenance of Spatial Separation.

### **Neighbourhood Plan Update**

Newsletter to be produced explaining what the plan is and why there is a need for it and why we are doing a survey. This will accompany a brief survey covering the 4 Plan areas agreed at the last meeting namely, housing, infrastructure, environmental issues and maintenance of spatial separation thus giving parishioners the opportunity to express their views on these broad headings. A more detailed questionnaire will follow at a later date.

Target date to send out the first survey is the end of August with a collection date of mid-September. Collection boxes will be sited at strategic points around the village e.g. Lamb, Nag, Club, Mick the Chip, Newsagents, Hairdressers etc. **Colin Todd agreed to devise draft survey questions and distribute for comment.**

No outside agencies would be used for the collection of this brief survey but either the Post Office or Cheshire East services could be used for the main, more detailed, questionnaire.

### **Funding**

It was decided to apply for the Locality Grant in the first instance (£8,000) on the advice of Tom Evans, followed by the grant available from Cheshire East (£7,000c.) at a later date. The Cheshire East grant can be claimed retrospectively but the Locality Grant cannot. Projected total costs are expected to be in the region of £16,000. **Martin Langhorn to help with account information for grant application.**

### **Timetable**

It is planned to adhere to the original timetable i.e. complete by September/October 2016 if at all possible.

## **Website**

Rob McIntosh had started work on the new website. All agreed it was a good start but that some amendments would be needed e.g. a different heading, members only access area, links to other areas, ability to add headings and move things around. It was suggested that members take photographs of the village that could be included on the site.

**Maurice Jones to ask Wayne Lewis for copies of the Britain in Bloom photographs.**

## **Date of next meeting**

A short meeting after the Parish Council Meeting, 25<sup>th</sup> August, was suggested to discuss the quick survey.

The next Neighbourhood Plan meeting – Tuesday 15<sup>th</sup> September, commencing 7.30 pm  
Venue – 32 Hollybush Crescent, Willaston.

Apologies received from Mr C Todd and Mr K Ward.